FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00138997-A **Type of Permit:** FILMING **Release Date:** 06/20/2018

Production Company NINTH CHRISTMAS LLC

Insured Company Name NINTH CHRISTMAS LLC
Contact Phone No. 1 508-918-0001
Contact Phone No. 2
Fax
Address 1443 N FULLER AVE
LOS ANGELES, California 90046

Production Title CHRISTMAS ARRANGEMENT

Type of Production Feature

Producer Autumn Federici

Director Jake Helgren

1st AD Zack Walker

Production Manager Anthony Melillo

FilmL.A. Coordinator Naomi Kajiyama

Location Manager Anthony Melillo
Primary Phone Mobile - 508-918-0001
Secondary Phone

Location Assistant Lexi Giovagnoli
Primary Phone Mobile - 310-614-1360
Secondary Phone

Fees

Posting 300	$69.00
Notification Charge	$164.00
FILMLA NON-REFUNDABLE FILM PERMIT RIDER FEE	$105.00
FILMLA MONITOR FEES	$744.00
FILMLA MONITOR FEES OVERTIME	$564.00
FILMLA MONITOR FEES - DOUBLE TIME	$744.00

Total Permit Fee $2,390.00

Number of Locations 1

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Summary Information — Location

Permit Number	F00138997-A	**Location Manager**	Anthony Melillo
Production Company	NINTH CHRISTMAS LLC	Primary Phone	Mobile - 508-918-0001
Insured Company	NINTH CHRISTMAS LLC	Secondary Phone	
Production Title	CHRISTMAS ARRANGEMENT		

Location Address 11634 Moorpark St, Los Angeles, CA, 91602

Location Type Business

Film Dates
6/20/2018 - 6/21/2018 11:00 - 02:00 1 day
6/21/2018 - 6/22/2018 12:00 - 03:00 1 day
6/22/2018 - 6/22/2018 07:00 - 22:00 1 day

Open or Closed to the Public Closed

Generic Conditions
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
Community Survey Obtained
FilmLA Monitor required at a minimum of four hours.
May not interfere with adjacent traffic lanes or adjacent bike lane
Must comply with attached conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.

Please see attached documents
Colfax_Meadows_August-2014_dw.pdf
First_Christian_Church_of_North_Hollywood_Parking_Guidelines_and_Map.REVISED 1.16.15.pdf

Equipment on Location

Type	Quantity
Camera cars	2
Cast/Crew vehicles	5
Generator	1
Honey Wagons	1
Vans	3

Personnel on Location

Type	Quantity
Cast	4
Crew	22
Extras	7
FilmL.A. Monitor(s)	1
Off-Duty/Retired LAPD Officer(s)	1
Spot Check	1

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Production Title	CHRISTMAS ARRANGEMENT		

Filming Activities Camera on sticks; Equipment on property; Equipment on sidewalk only.; Exterior establishing shots; Interior and exterior dialogue; FilmLA monitor required 6/20 1000-0200 hrs, 6/21 1100-0300 hrs, 6/22 0600-2200 hrs;

Jurisdiction **Political:** Los Angeles City - Council District 02 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 562 **Grid:** H4

Approvals FILMLA. MONITORS — Adam Meyer Approver
LOS ANGELES CITY POLICE DEPARTMENT — Gabriel Aleman

Coordinator Note Rider A obtains community surveys; releases location; collects monitor, notification, and posting fees

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Other Location
FIRST CHRISTIAN CHURCH OF NORTH HOLLYWOOD
4390 Colfax Ave, Los Angeles, CA, 91604

Parking Notes
Cast/Crew parking at First Christian Church of North Hollywood (Spot check ok per Insp Owens)

Posting "No Parking" signs W/S OF TROOST AVE, 300' STARTING AT THE CORNER OF TROOST AVE & MOORPARK ST, HEADING SOUTH.

Approximate Footage 0 - 300 **Log Number** 205878

Date(s) 6/20/2018 to 6/22/2018 **Time(s)** 07:00 to 22:00

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SPECIAL FILMING CONDITIONS
COLFAX MEADOWS AREA

The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

- **FilmL.A., Inc. will evaluate all requests for permits in this area using the following criteria:** Frequency of filming per block near the requested location and parking areas – Duration and frequency of recent filming – Proximity of concurrent filming activities – Historical use – Recent problems or complaints – Number of filming days requested – Company size/scope – Proposed activities (effects, excessive noise, cranes, etc.) – any other criteria that may be relevant. ***NO PERMITS FOR THIS AREA SHOULD BE ASSUMED TO BE AVAILABLE WITHOUT PRIOR CONTACT WITH FILML.A. ANDTHE ABOVE REVIEW.***

- **The standard residential requirement prohibiting arrival before 7:00 a.m. and departure after 10:00 p.m., Monday through Friday, must be strictly adhered to. Weekend and holiday filming is generally prohibited, unless approved by FilmL.A.** An extension of the standard filming hours, weekend and/or holiday filming requires that affected residents be surveyed to identify neighborhood concerns and the approved hours and days must be indicated on the permit.

- **Affected residents must be notified at least two (2) days in advance of the first day of filming or the first day of any substantial set preparation.** *Permit request must be submitted to FilmL.A. at least three (3) days in advance.*

- **A base camp location must be identified and listed on the film permit. The standard residential hours and notification requirements apply to all base camp areas.** Any request for an extension of the standard hours require affected residents be surveyed.

- **If a production company is parking at the First Christian Church of North Hollywood lot, porta-potties and generators must be parked in designated areas that are closest to the church and away from residential buildings.** *Production companies will be required to have an off-duty or retired officer to ensure traffic safety and assist in entering and exiting of vehicles out of the lot. The officer must arrive one hour prior to the permit start time and must remain during all filming-related activities to ensure proper departure time.*

- **Personal vehicles of cast/crew shall not be parked are not permitted to park on area streets.** Off-site parking must be arranged by the production company and cast/crew must be shuttled to and from the location.

- All cast and crew shall be informed of the provisions of the **Filmmakers' Code of Professional Responsibility.**

- **Parking of production equipment is limited to one side of the street only.** Film company vehicles shall not interfere with gardeners' activities, trash pick-up, safe use of the streets or access to resident driveways, unless approved by the affected residents.

- **Generator(s) with the proper noise shield shall only be parked in front of the location house, or in front of houses that have approved this activity**.

- **Trash and refuge must be removed from the area immediately after filming activities are completed each day.**

- **A FilmL.A. Monitor will be assigned to encourage compliance with the permit and conditions.** The Monitor will generally arrive at the designated location 1 hour prior to the permit start time to note proper arrival time and remain with the production company during all filming-related activities and ensure proper departure time.

First Christian Church of North Hollywood

PARKING LOT LAYOUT FOR FILMING

Luis Oliart at: 818-939-1187 or Luis@fccnh.org

No crew or production vehicles allowed in parking lot prior to 7:00 a.m. Absolutely no idling of production vehicles on the adjacent streets prior to the opening of the parking lot

Use EXTREMECAUTION when operating or moving equipment due to the drop off and pick up of children for the day-care facility M-F 8:45-9:45AM, 12:00-1:00PM , 2:15-3:15PM

The red area is reserved daily (M-F) for preschool/day care parking

The green area is for the placement of large/noisy equipment (generators, etc)

The blue area is for general parking and non noisy/non fuming equipment

The yellow area is for restrooms, catering, craft services, small equipment

First Christian Church of North Hollywood appreciates the continued patronage of the entertainment industry as it allows us to help fund numerous outreach programs. At the same time, we wish to be good neighbors to the Colfax Meadows/Studio City community and ask that consideration is given to the numerous residents located near us. Notification by the production of base camp placement or filming of our facilities should be given at least 72 hours in advance to the residents located directly adjacent to our parking lot.

Productions are to contact/notify the following neighboring condominium HOAs (behind the church parking lot) to mitigate concerns:

THE PARK COLFAX HOA:

Peter Dirado: (818) 398-5040, peterdirado@mac.com

TROOST HOMEOWNERS ASSOCIATION

J.K. Hilbert: (310) 387-3474 jkhilbert@aol.com

First Christian Church of North Hollywood reserves the right to have equipment relocated in the parking lot if it becomes a nuisance to nearby residents.

NOT A PERMIT

First Christian Church of North Hollywood Parking Lot Layout for film crew parking/basecamps

Parking lot is open to film crews NO EARLIER than 7am. Film crews MUST excercise extreme caution when working in the lot during day care drop-off and pick-up hours

Legend

- Restricted for day care drop off-pick up M-F 8:45-9:45AM 12:00-1:00PM 2:15-3:15PM
- parking for generators, trailers, equipment
- parking for personal vehicles, misc equipment, wardrobe, etc. NO GENERATORS or equipment with motors
- placement of portable toilets and craft services

NOT FOR RETAIL